

ERP Dashboard Updates (Nov' 2025)

Purchase approvals made easy for admins!

Path: Dashboard >> Accounts >> Purchasing >> Purchase Approvals

Benefits :

1. All approval-requiring docs at one place - helpful for general admins who do not open the dashboard a lot
2. Quickly view the doc particulars and the previous approval logs before taking action

This purchase approval management page is slated to be released to the app admin console in the next couple of weeks.

The screenshot displays the 'My Pending Approvals' section of the ERP dashboard. The top navigation bar includes a 'Select Society' dropdown, the financial year '2025 - 2026', an 'FAQ' button, and a 'Society ID' dropdown. The breadcrumb trail is 'Accounts/Purchasing/ Approvals'. The section title 'My Pending Approvals' is followed by a 'Shortcuts' dropdown. The list of approvals includes:

- #1729, Request for Cleaning supplies**: Cleaning - Star Supermarket & 4 more. Amount: ₹ 400. Requested by: Shubam gill. Scheduled date: 12 Aug 2025 (Over due).
- #1729, Quote for Painting Material a 10 more**: Cleaning - Star Supermarket. Amount: ₹ 20,000. Requested by: Shubam gill. Scheduled date: 12 Aug 2025.
- #1729, Order for Painting Material & 10 more**: Cleaning - Star Supermarket. Amount: ₹ 1,400. Requested by: Shubam gill. Scheduled date: 12 Aug 2025.
- #1731, Expense for New Furniture**: Furniture - Creative Designs. Amount: ₹ 5,30,050. Requested by: Shubam gill. Scheduled date: 12 Aug 2025.
- #1731, Payment for New Furniture**: Furniture - Creative Designs. Amount: ₹ 7,000. Requested by: Shubam gill. Scheduled date: 12 Aug 2025.

Purchase approval to restart if key details are updated

Path: Dashboard >> Accounts >> Purchasing >> Vendor Bills & Payments/Purchases

To improve the transparency in the purchase/expense approval process - if amount or department is updated - the approval matrix would reset and re-trigger from level 1.

Benefits :

1. Improved transparency of records for department heads
2. Curb corruption and false entries within the software

5-level Chart of Account with Parent & Child Ledger Groups!

Path: Dashboard >> Accounts >> Chart of Accounts

Unique 5-level chart of accounts for Mygate customers - Category > Sub-category > Parent Ledger Group > Child Ledger Group > Ledger. To achieve this, the ledger groups concept has been expanded to accommodate the parent and child levels.

Benefits :

1. Greater flexibility of grouping the ledgers within a sub-category
2. Configure desirable income, expense or final account reports

The screenshot shows the 'Add Ledger Group' dialog box overlaid on the 'Chart of Accounts' screen. The background screen displays a table of ledgers under the 'Income' category.

Ledger	Ledger Count	Ledger Groups
Indirect Incomes	55	2
Direct Income	371	5

The 'Add Ledger Group' dialog box contains the following fields and buttons:

- Ledger Group Name ***: Text input field with placeholder 'Enter ledger group name'.
- Sub-Category ***: Dropdown menu.
- Select Group Type ***: Dropdown menu with 'Parent' selected.
- Add Child Ledger Group**: Dropdown menu.
- Buttons**: 'Cancel' and 'Save' buttons.

Quick & easy Non-member & Amenity Addition

Path: Dashboard >> Accounts >> Invoicing >> Invoicing Details

Path: Dashboard >> Amenities >> Settings

Admins, CAs and accountants with the permission to access the ‘Invoicing Details’ page can now create a non-member without going through the Flats & Amenities module. This would bring greater efficiency in daily operations, not needing the accountants to always reach out to admins for this minor activity.

Select Society
Prod The Island Plus

2025-2026
Financial Year

FAQ

Society Admin
Society Admin

Accounts >> Invoicing Details

House/Non-member Details

Bill PlansInvoice SequencesMultiple AdvancesRaise Invoices

Building

House/Non-Member

GST Registered Units

Add Non-MembersUpload

House/Non-Member*	Registered Owner Name	Registered Tenant Name	GST Number	PAN Number	Billing Address	Action
0-0	test_editt	test_edit				Edit Delete
0-0-1		abhishek				Edit Delete
0-0-6-9						Edit Delete
0-building-0-0-2						Edit Delete
0-building-0-helpdesk	test_edit 2					Edit Delete
3-1	preeti	Shree baba	27GSPMH1881G1ZA	DATPR8401Z	SS The Hibiscus, Sector 50 , Gurgaon , Haryana - 122018	Edit Delete
3-987-nava	-	-	27GSPMH1881G1ZH	DATPR8401Y	Banglore hsr	Edit Delete
<h1>hell<h1><h1>ask-7jjjj	test2					Edit Delete

Similarly, admins and club staff with the permission to access the ‘Amenity Settings’ page can now create an amenity without going through the Flats & Amenities module. While this use case is rarer, it enables the club team to do their job properly.

Select Society
Prod The Island Plus

2025-2026
Financial Year

FAQ

Society Admin
Society Admin

Amenities >> Settings

Amenity Settings

Add Amenity

Amenity List

Active Amenities Only

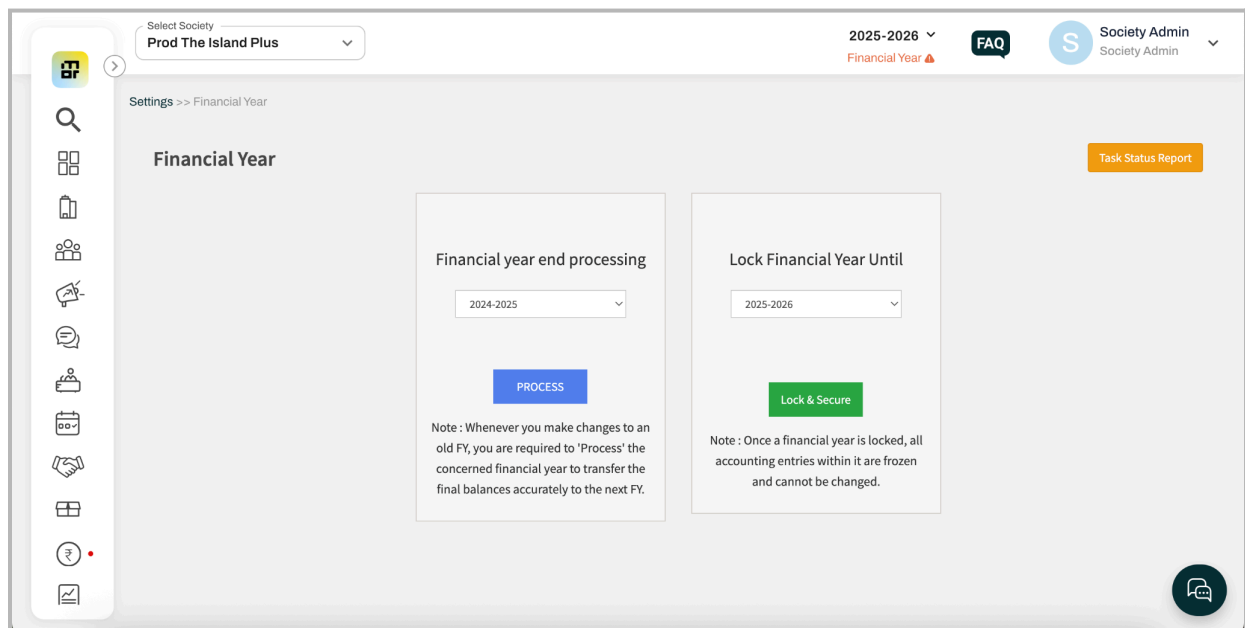
Sr.No.	Title	Description	Type	Status	Action
1	002	Party Hall Timings:- 1st Slot 8am to 2pm 2nd Slot 4pm to 10pm For Full Day Booking, Please select 1st and 2nd Slots both note 100% refundable if cancelled 48 hours before ...	Paid	Active	View Edit
2	666	- A refundable Café naïve résumé piñata jalapeño	Paid	Active	View Edit
3	6767	Complete booking, Full day, Free Amenity Lorem Ipsum is simply dummy text of the printing and typesetting industry. Lorem Ipsum has been the industry's standard dummy text ever since the 1500s, when an unknown ...	Free	Active	View Edit
4	8890	with slot wise-cmpte booking	Paid	Active	View Edit
5	98	Test	Paid	Active	View Edit
6	99	partial bk-ovrlp sits	Paid	Active	View Edit

Admins can now lock their audited Financial Years

Path: Dashboard >> Maintenance and Account Settings >> Financial Year

Audit Lock feature was released earlier this year to ensure that finalized FYs stay frozen and no one can change any ledger entry in the software.

While the option to unlock a Financial Year still stays with the Mygate support team, we have now extended the FY lock option to the society admins.



Refined Purchase & Expense interface for accountants

1. Easier access to Rejected & Deleted Expenses

Path: Dashboard >> Accounts >> Purchasing >> Vendor Bills & Payments

Rejected and deleted vendor bills/payments would now be a part of the main listing itself.

Benefits -

1. Convenient filters for these two statuses so that bills and payments lists can handle their data in a more standardized way

- Select Society

Prod The Island Plus

2025-2026 ▼

Financial Year 📅

FAQ

Society Admin
Society Admin ▼

Accounts >> Purchasing >> Vendor Expenses & Payments

Expense Tags Quick Upload Vendor Report Add Debit Note Pay Advance Book Expense

Vendor Expenses 🔍 **Vendor Payments** 🔍

From Date *

2025-04-01

To Date *

2025-12-18

Status

Rejected ▼

No. or Vendor or Description

Search

You have selected 0 Settle Dues

Exp.No.	Department	Description	Vendor Name	Vendor Code	Due Date	Status	Source Doc	Amount(Rs)	Settled(Rs)	Balance(Rs)	Bill No.	Expense Ledgers	Actions	Select
960	12333345xlc	asld	abcd		17-12-2025	Rejected	-	1,156.00	0.00	1,156.00	-	24th Aug	View Duplicate ⌵	
955	abc	Héllie World! 🌐 Chinese: 你好世界 🌐 Emojis: 🎉🥳👯...	abcd		05-12-2025	Rejected	-	1,680.00	0.00	1,680.00	-	inv4	View Duplicate ⌵	
954	CIVIL	Héllie World! 🌐 Chinese: 你好世界 🌐 Emojis: 🎉🥳👯...	abcdf	RR_1	05-12-2025	Rejected	-	1,416.00	0.00	1,416.00	-	inv_location2	View Duplicate ⌵	
953	CIVIL	Héllie World! 🌐 Chinese: 你好世界 🌐 Emojis: 🎉🥳👯...	abcdf	RR_1	05-12-2025	Rejected	-	1,416.00	0.00	1,416.00	-	inv_location2	View Duplicate ⌵	
952	CIVIL	Héllie World! 🌐 Chinese: 你好世界 🌐 Emojis: 🎉🥳👯...	abcdf	RR_1	05-12-2025	Rejected	-	1,416.00	0.00	1,416.00	-	inv_location2	View Duplicate ⌵	
951	abc	Héllie World! 🌐 Chinese: 你好世界 🌐 Emojis: 🎉🥳👯...	abcd		05-12-2025	Rejected	-	1,680.00	0.00	1,680.00	-	inv4	View Duplicate ⌵	
950	CIVIL	Héllie World! 🌐 Chinese: 你好世界 🌐 Emojis: 🎉🥳👯...	abcdf	RR_1	05-12-2025	Rejected	-	1,416.00	0.00	1,416.00	-	inv_location2	View Duplicate ⌵	
949	abc	Héllie World! 🌐 Chinese: 你好世界 🌐 Emojis: 🎉🥳👯...	abcd		05-12-2025	Rejected	-	1,680.00	0.00	1,680.00	-	inv4	View Duplicate ⌵	
048	FURN	Mólinn Wórld! 🌐 Chínésè: 你好世界 🌐 Emojis: 🎉🥳👯...	shurdf	DD_1	06-11-2025	Rejected	-	1,416.00	0.00	1,416.00	-	inv_location2	View Duplicate ⌵	

Path: Dashboard >> Accounts >> Purchasing >> Purchases

4

Select Society

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2025-2026

Financial Year

FAQ

Society Admin

Accounts >> Purchasing >> Purchases

Purchases

Expense Tags

Create

Purchase Order

Request for Quotation

Purchase Request

Status

Created By

Reference/Doc No.

Apply Filters

Print RFQ Records

RFQ No. ▾	Department	Vendor Name	Item Name	Status	Source Doc	Amount(Rs)	Order Date ▾	Scheduled Date	Action
RFQ118	123333450lx	abcde, abcdf	QA	Approved	-	88.00	26-11-2025	26-11-2025	View Delete User
RFQ117	Gardening	Vision Pools, Vivish Technologies Pvt Ltd...	asset_10260_1, ASSET4, Cpsc Fta...	Approved	PR257 (Rs.48096.00)	48,096.00	24-11-2025	24-11-2025	View Delete User
RFQ116	Gardening	20th Checkk, abcd, abcdf, ABCD LTD, ABC LIV...	Outdoor games (chess sets, carrom...	Approved	-	3,006.00	24-11-2025	24-11-2025	View Delete User
RFQ115	CIVIL	20th Checkk, abcd, abcdf	test navsree 1122	Approved	PR218 (Rs.2460.00)	2,460.00	13-11-2025	13-11-2025	View Delete User
RFQ113	123333450lx	Lucifer	TEST NAME	Sent	-	180.00	29-10-2025	29-10-2025	View Delete User
RFQ112	CIVIL	DhanVD	test_trally	Approved	PR214 (Rs.11000.00)	10.00	29-10-2025	29-10-2025	View Delete User
RFQ111	CIVIL	Lucifer	er	Sent	-	24.00	14-10-2025	14-10-2025	View Delete User
RFQ110	CIVIL	Absolute solutions & services	Ca, Test Inv_PR_dupli...	Approved	-	235.08	14-10-2025	12-11-2025	View Delete User

Select Society

Prod The Island Plus

2025-2026

Financial Year

FAQ

Society Admin

Accounts >> Purchasing >> Purchases

Purchases

Expense Tags

Create

Purchase Order

Request for Quotation

Purchase Request

Status

Created By

Reference/Doc No.

Apply Filters

Bulk Upload

Print PR Records

PR No. ▾	Department	Vendor Name	Item Name	Status	Amount(Rs)	Order Date ▾	Scheduled Date	Action
PR264	123333450lx	abcde	item check	Approved	64.40	17-12-2025	17-12-2025	View Duplicate Delete User
PR263	Gardening	abcde	item	Approved	1,386.00	17-12-2025	17-12-2025	View Duplicate Delete User
PR262	Gardening	abcde	call of it	Approved	1,570.80	17-12-2025	17-12-2025	View Duplicate Delete User
PR261	123333450lx	abcde	item check	Approved	1,094.80	17-12-2025	17-12-2025	View Duplicate Delete User
PR260	Gardening	abcde, abcdf, ABCD LTD	asdf	Rejected	28,00,00,000.00	27-11-2025	27-11-2025	View User
PR259	CIVIL	20th Checkk	test navsree 1122	Approved	20.00	26-11-2025	26-11-2025	View Duplicate Delete User
PR258	Sangamesh	abcd, abcdf, abcdf, ABCD LTD	sdcsd	Rejected	28,00,000.00	25-11-2025	25-11-2025	View User
PR257	Gardening	Vivish Technologies Pvt Ltd (MYGATE).	asset_10260_1, ASSET4, Cpsc Fta (50mm), Cpsc...	Approved	48,096.00	24-11-2025	24-11-2025	View Duplicate Delete User
PR256	Gardening	Vivish Technologies Pvt Ltd (MYGATE).	asset_10260_1, ASSET4, Cpsc Fta (50mm), Cpsc...	Unapproved	48,096.00	24-11-2025	24-11-2025	Approve Reject View Duplicate Delete User
PR255	Gardening	Check for delete	Extension cords and	Unapproved	2,537.00	24-11-2025	29-11-2025	Approve Reject View Duplicate Delete User

3. Refreshed & Organised Vendor Payment Detail Page

Path: Dashboard >> Accounts >> Purchasing >> Vendor Bills & Payments >> Vendor Payments >> View

All Amenity Setting Changes covered under Audit Logs

Path: Dashboard >> Amenities >> Settings

All create, update, and delete actions for configurable amenity settings—both at the individual amenity level and at the overall settings level—are now captured in the audit logs under the **Amenity** module and **Settings** sub-module

Select Society
Prod The Island Plus

2025-2026
Financial Year

FAQ

S Society Admin
Society Admin

Accounts >> Audit Logs

Enter Document or Transaction No.

From Date
18/11/2025

To Date
18/12/2025

Module
Amenity

Sub Module
Settings

Username

Submit X Reset Filters

142 Results Found

Date & Time	Username	Role	Event	Action
17-12-2025 20:44	Navashree	Society Admin	Update	666 amenity settings updated
08-12-2025 20:32	Tej Kiran	Society Admin	Update	Amenity Blacklist Setting updated
08-12-2025 20:32	Tej Kiran	Society Admin	Update	Amenity Blacklist Setting updated
08-12-2025 20:31	Tej Kiran	Society Admin	Create	Amenity Blacklist Setting created
08-12-2025 20:16	dhanoop	Society Admin	Update	Amenity Blacklist Setting updated
08-12-2025 20:15	dhanoop	Society Admin	Create	Amenity Blacklist Setting created
08-12-2025 20:14	dhanoop	Society Admin	Delete	Amenity Blacklist Setting deleted
08-12-2025 20:13	dhanoop	Society Admin	Update	Amenity Blacklist Setting updated
08-12-2025 20:09	dhanoop	Society Admin	Update	Amenity Blacklist Setting updated
08-12-2025 20:09	dhanoop	Society Admin	Create	Amenity Blacklist Setting created
08-12-2025 13:31	Society Admin	Society Admin	Update	002 amenity settings updated
06-12-2025 15:23	Anand	Society Admin	Create	Amenity Blacklist Setting created
06-12-2025 15:00	Anand	Society Admin	Delete	Amenity Blacklist Setting deleted