

# ERP Dashboard Updates (Dec' 2025)

## Refined Purchase & Expense interface for accountants

The purchase and expense modules now have a cleaner, more intuitive interface with standardized labels and streamlined workflows to help accountants work faster and with fewer errors.

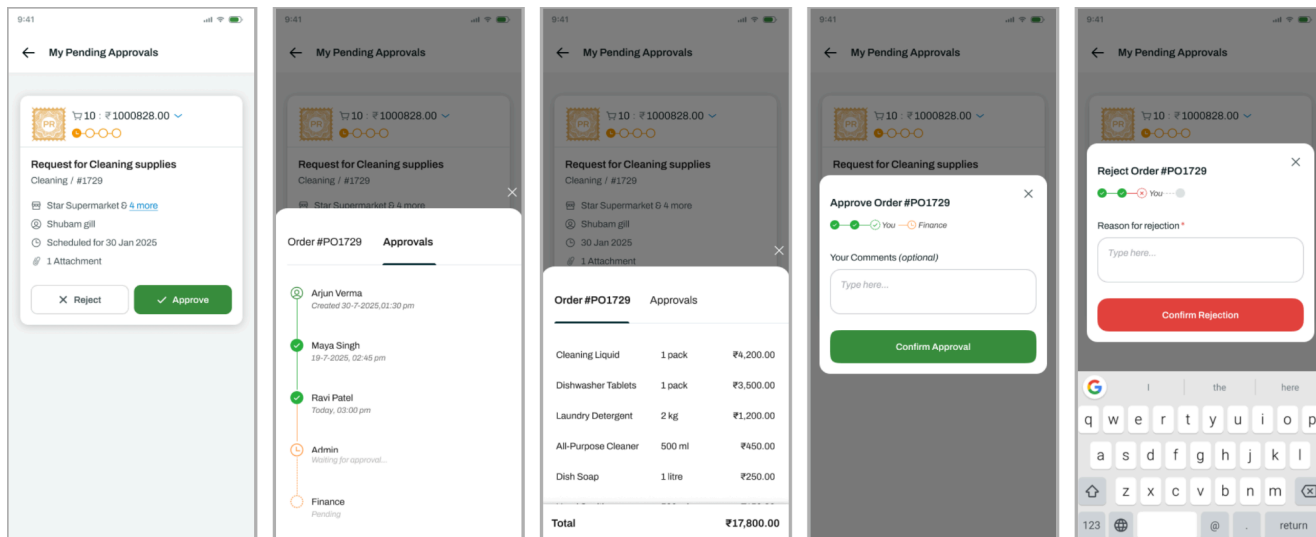
### 1. Purchase Approvals can now be done through Admin Console!

*Path: Resident App >> Admin Console >> Purchase Approvals*

Recently, a new Purchase Approval page was introduced on the dashboard to help admins manage approvals more efficiently by consolidating all required documents in one place. This ensures an efficient and smoother review process.

The same functionality is now available on the app through the Admin Console!

Admins can approve or reject purchase requests directly from the app without logging into the dashboard. This enables faster decision-making and provides convenient, on-the-go access to important documents.



### 2. Clear & Standardized Status Labels across the Purchase Workflow

*Path: Accounts >> Purchasing >> Purchases*

Status labels are now standardized across all purchase module pages - Purchase Requisitions (PR), Request for Quotations (RFQ), and Purchase Orders (PO). All documents use consistent status names: Unapproved, Approved, Rejected, Sent, and Deleted. The status label also appears at the top of each document's detail page.

Benefits for accountants are :

- Easier to track purchase documents at a glance without confusion
- No more guessing what different status names mean across different pages
- Faster decision-making with clear, consistent information

Select Society  
Prod The Island Plus

2025-2026  
Financial Year

FAQ

Society Admin  
Society Admin

Accounts >> Purchasing >> Purchases

PO No. ▾	Department	Vendor Name	Item Name	Status	Source Doc	Amount(Rs)	Delivery Status	Vendor Bill Status	Order Date ▾	Action
PO247	12333	abcdf	dsf	Approved	-	2,300.00	Create MRN	-	25-02-2026	View   Delete
PO246	CIVIL	Anusha 123 abcdefghijklmnpqr...	test_inv	Approved	-	7,935.00	Create MRN	-	11-02-2026	View   Delete
PO245	CIVIL	Avinash	pen	Approved	-	1,256.64	Create MRN	-	11-02-2026	View   Delete
PO244	12333	ABC LIVE CHECK	ASSET5	Approved	-	132.00	Create MRN	-	11-02-2026	View   Delete
PO242	12333	abcde	ASSET4	Approved	-	11,090.80	MRN242 (Dated 02 Feb 2026)	Book Vendor Bill	02-02-2026	View   Delete
PO241	12333	ABCD LTD	asdqwe	Approved	PR272 (Rs.1328.40)	1,328.40	Create MRN	-	28-01-2026	View   Delete
PO240	12333	ABCD LTD	asdqwe	Rejected	RFQ126 (Rs.1328.40)	1,328.40	-	-	28-01-2026	View
PO239	Plumbing	Lucifer	Expense Item	Approved	-	1,254.40	Create MRN	-	28-01-2026	View   Delete
PO237	12333	abcd	hgv	Approved	RFQ125 (Rs.1332.72)	1,357.40	Create MRN	-	27-01-2026	View   Delete
PO236	Sangamesh	ABC LTD	Nitesh Bill	Unapproved	-	1,000.00	-	-	22-01-2026	Approve   Reject View   Delete
PO235	CIVIL	abcd	test	Unapproved	PR271 (Rs.1000.00)	1,000.00	-	-	19-01-2026	Approve   Reject View   Delete
PO234	Housekeeping	Abhishek100	ADFGDFD	Sent	RFQ123 (Rs.1900.00)	1,900.00	MRN234 (Dated 21 Jan 2026)	Book Vendor Bill	17-01-2026	View   Delete
PO233	Gardening	Abhishek100	SFGDHF	Sent	-	1,500.00	Create MRN	-	17-01-2026	View   Delete
PO232	12333	abcd	sdafsdg	Approved	-	15,000.00	Create MRN	-	16-01-2026	View   Delete

Select Society  
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2025-2026  
Financial Year

FAQ

Society Admin  
Society Admin

Accounts >> Purchasing >> Purchases

Purchase Order View Approved Delete PO Edit

**Approval Details** Expand

**Scheduled Date** 11-02-2026 **Department** CIVIL **Requestor** Tej Kiran **Vendor** Choose Vendor Avinash

**Payment Terms** Payment Terms

**Shipping Address** Rosewood City, Sector-49-50 Gurgaon, Haryana State Name : Haryana, Code : 06 E-Mail : wembleyestategn49@gmail.com **Vendor Address** Enter Address Here

Item Type	Item Name	Description	HSN/SAC	Expense Tags	Account	Quantity	Unit of Measurement	Rate	GST Rate	Expected Amount	IGST	CGST	SGST	Total Amount
Inventory	pen	Pens from shop	-		None	34.00	Bottles	33.00	12.00	₹ 1,122	0.00	67.32	67.32	1,256.64

### 3. Clean TDS Payable report for easier tax payments

*Path: Financial Reports >> Tax Reports >> TDS Payable Report*

The TDS Payable report now fits all details within a single page view with a cleaner layout. Redundant columns like Expense Ledger have been removed. The Status (Paid/Unpaid) and Selection columns are merged for quicker payment actions. Sub-section information now appears when the accountant hovers over the Section column value. Total TDS Booked, Paid TDS, and Unpaid TDS amounts are displayed at the top of the page.

This ensures:

- Less scrolling and easier navigation with all information visible at once
- Faster payment processing with streamlined selection and status in one place

Select Society  
Prod The Island Plus

2025-2026  
Financial Year

FAQ

Society Admin  
Society Admin

Financial Reports >> Tax Reports >> TDS Payable Report

← TDS Payables :01-01-2026 to 05-03-2026

Total: ₹3,375.90/- | Paid TDS: ₹0.00/- | Unpaid TDS: ₹3,375.90/-

Pay

Date	Exp. No.	Pymt. No.	Vendor Name	PAN	Bill No.	Bill Description	Amount (Rs)	TDS (Rs)	Section	Status Select All <input type="checkbox"/>
03-02-2026	980	Nil	shantesh	1234	None	sdfg	60.00	6.00	193	Unpaid <input type="checkbox"/>
12-02-2026	996	Nil	Abhishek100		None	just adding description	4,000.00	800.00	194	Unpaid <input type="checkbox"/>
12-02-2026	995	Nil	Abhishek100		None	ghfdghj	2,000.00	200.00	194	Unpaid <input type="checkbox"/>
13-02-2026	998	Nil	Lucifer		None	asdfg	23,435.00	2,343.50	194	Unpaid <input type="checkbox"/>
18-02-2026	1000	Nil	Roshini_Audit	54275813627845	None	sdfs not in excel in the webpage here in the ima...	2,540.00	22.00	194	Unpaid <input type="checkbox"/>
19-02-2026	1004	589,588	abcde		None	af	44.00	4.40	193	Unpaid <input type="checkbox"/>

## Sqft based credit amount calculation during invoice generation

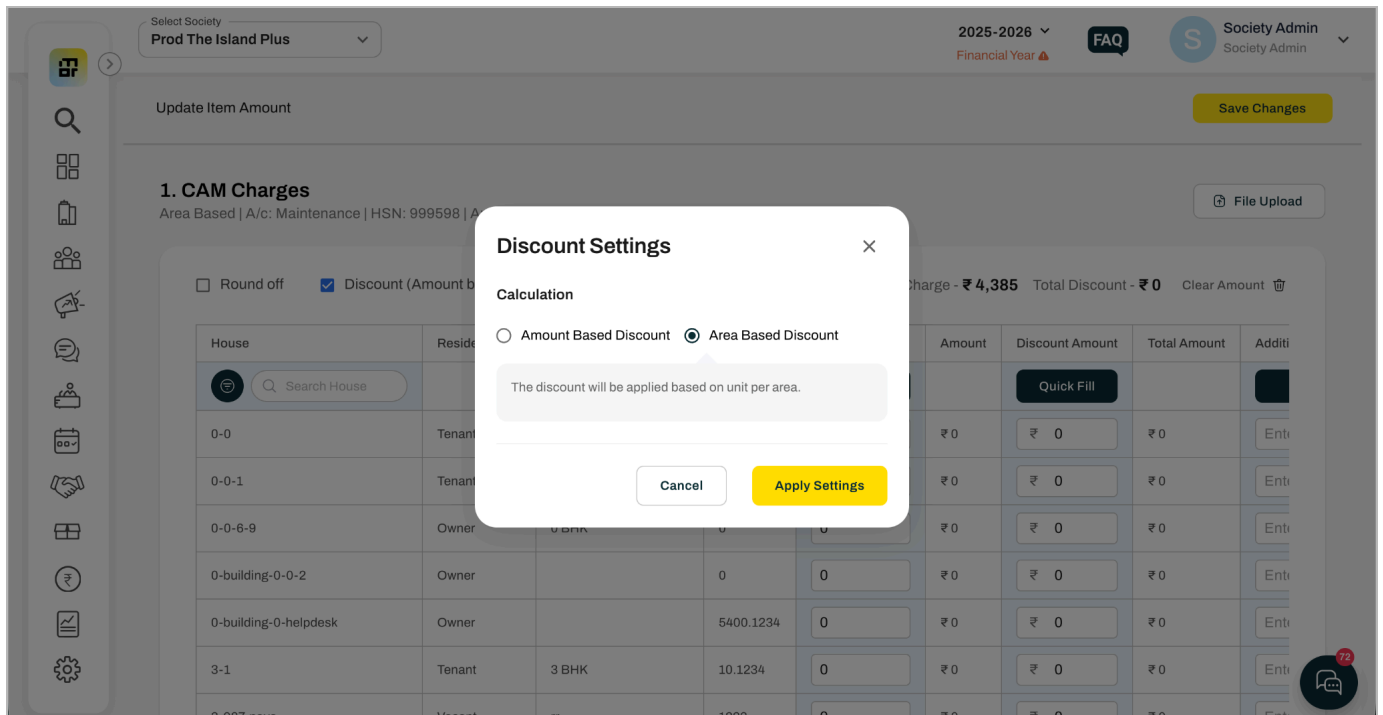
Path: Accounts >> Invoicing >> Raise Invoices >> Edit Item Amount

Invoices for common area maintenance, sinking fund, and similar charges are calculated based on a flat's built-up area using 'Area Based' item types in invoice templates. Previously, if the society wanted to provide a cash discount for certain flats, the accountant had to manually calculate and enter the exact discount amount. Now, discount amounts can also be calculated based on the flat's area by simply inputting a credit rate per sqft.

To enable this method, go to the 'Edit Amount Page' for an area-based item and select the 'Area Based Discount' option within the settings icon next to the discount checkbox. The accountant can then either input the credit rate manually for specific flats or include it in the amount upload file.

Accountants can use this to:

- Work directly with rates instead of calculating exact amounts for each flat
- Reduce calculation errors when applying discounts across multiple units



\*Note - Credits for Amount based and Meter based items still work on exact amount method only.

## Quick setup of Ledger Configurations for the Cash Flow Report

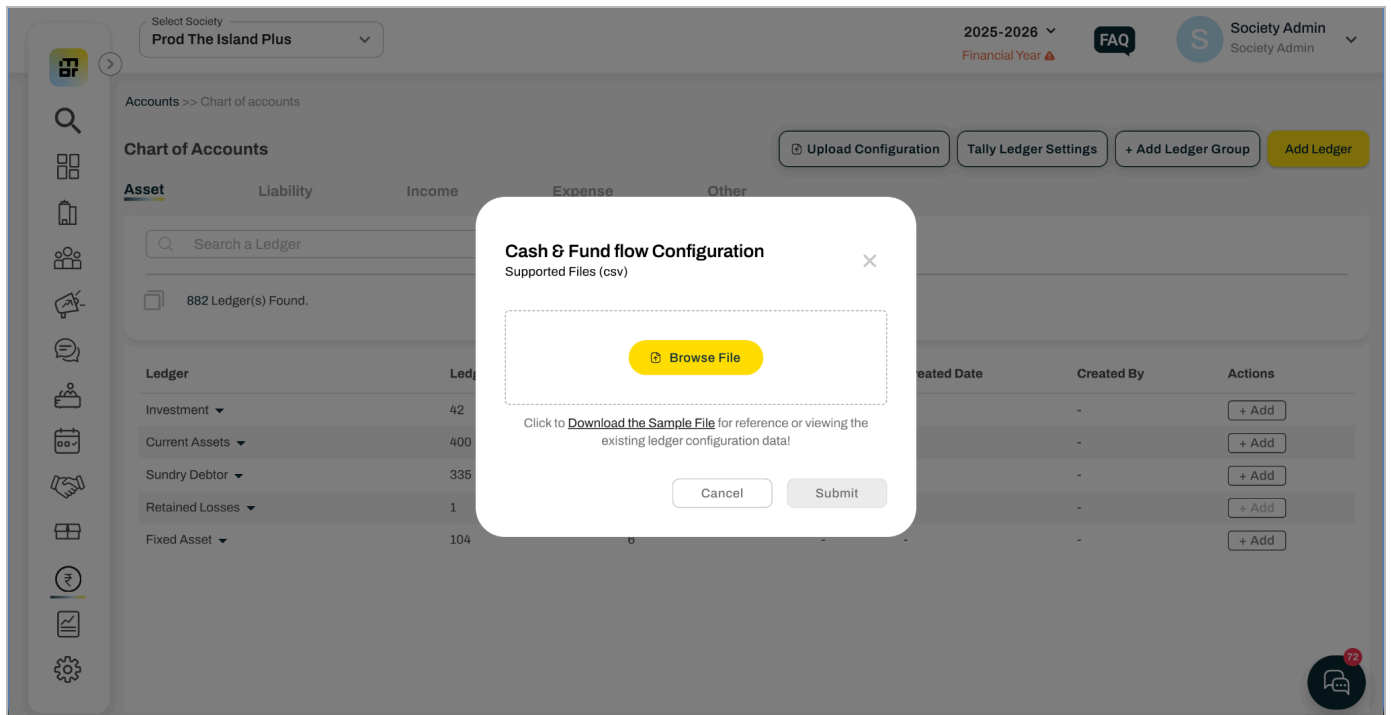
*Path: Accounts >> Chart of Accounts*

The Cash Flow Report was introduced for all societies in October. However, all ledgers in the Chart of Accounts must be marked with one of the cash flow categories - Operating, Investing, or Financing - for the report to work properly. Previously, the accounts team had to configure this by updating ledgers one by one manually, though new ledgers could be categorized at the time of creation. To simplify this setup and encourage more societies to use this important report, an upload-based configuration option is now available.

The CA or treasurer can download the current configuration file containing all ledgers and their categories, update the list in the file, and upload it back to complete the setup. This can be done whenever needed to keep the configuration up to date.

This benefits are:

- Complete the cash flow setup in minutes instead of hours of manual work
- Easily review and update all ledger categories in one place



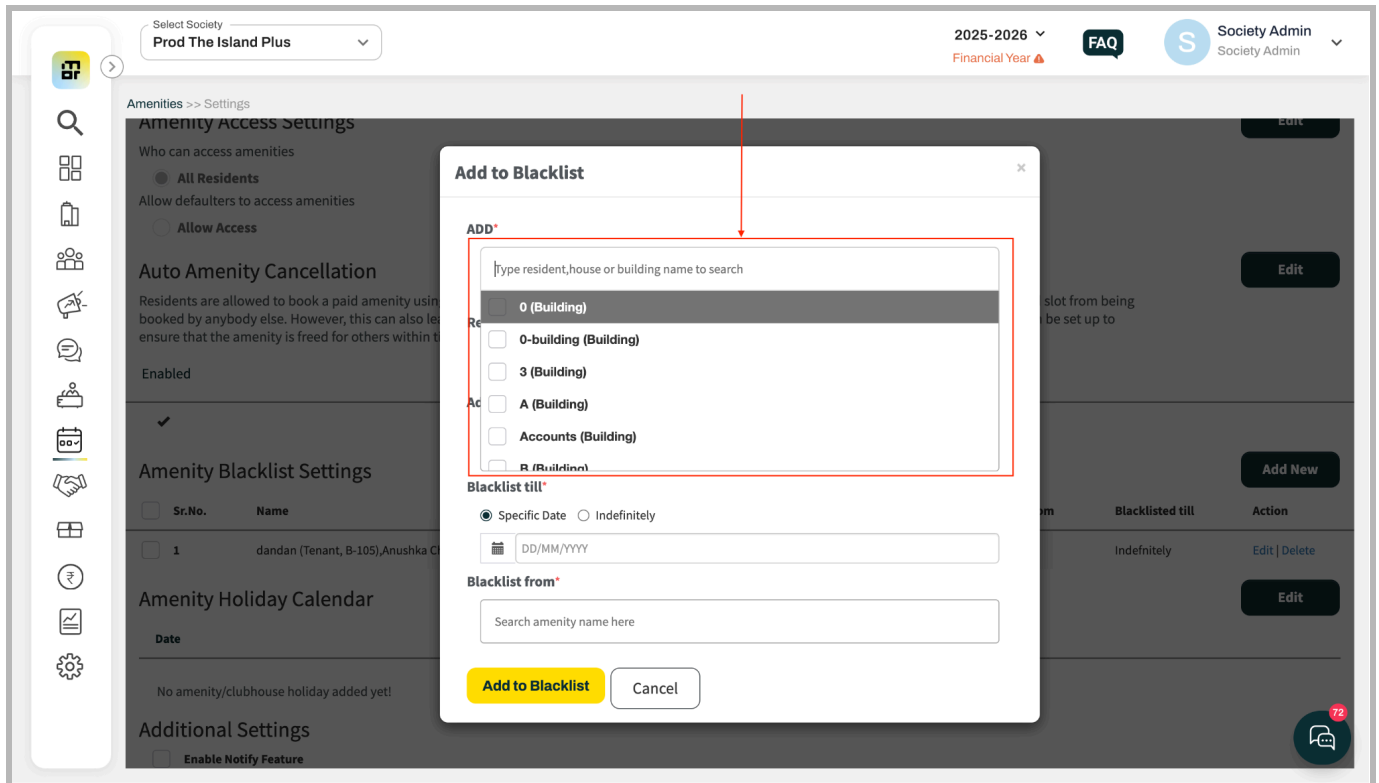
## Restricting Amenity Booking Access for one or more buildings

*Path: Amenities >> Settings*

The blacklist setting in Amenities has been enhanced to allow admins to restrict one or more entire buildings from accessing specific amenity or amenities in a single action.

This provides the following benefits:

1. Enables faster bulk configuration
2. Stronger access control at the building level
3. More effective enforcement of amenity usage rules.



## Improved Booking History Transparency for Clubhouse Staff

*Path: Amenities >> Bookings*

The Amenity Booking History table has been refined to improve transparency and make it easier to review multiple bookings made in a day.

1. Booking Status and Payment & Refund Status (including security deposit cases) are now displayed separately, providing better clarity on payment details for paid amenities.
2. Booking statuses have been color-coded and standardized to ensure consistency across the dashboard.
3. The listing now clearly indicates if add-ons were configured as part of a booking.
4. Action buttons are now labeled (instead of icons), and only relevant actions are displayed—creating a clearer and more intuitive booking flow.

Select Society  
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2025-2026  
Financial Year

FAQ

Society Admin  
Society Admin

Amenities >> Bookings

## Amenity Booking

[New Booking](#) [Utilization Report](#) [Booking Calendar](#) [History](#)

Status: All House: All Amenity: All Type: All Booking Date Range:

Amenity Name	House (Created By)	Booked Date(s)	Booked Slot(s)	Status	Created Date & Time	Last Updated Date & Time	Payment & Refund Status	Actions
Test (+ Add-ons)	0-0-6-9 (Abhishek Kumar Pathak)	01-11-26 - 30-11-26	8 PM - 8:30 PM	Rejected	25-02-2026 07:37:40 PM	25-02-2026 07:50:29 PM	PAID (Rs 435.40) Deposit Collected :Rs 10.00 Deposit Refunded :Rs 0.00	<a href="#">Refund Deposit</a>
Test (+ Add-ons)	0-0-6-9 (Abhishek Kumar Pathak)	22-03-26 - 28-03-26	8 PM - 8:30 PM	Confirmed	25-02-2026 07:36:59 PM	25-02-2026 07:37:03 PM	PAID (Rs 109.26) Deposit Collected :Rs 10.00 Deposit Refunded :Rs 0.00	<a href="#">Reject</a>
Test (+ Add-ons)	0-0-6-9 (Abhishek Kumar Pathak)	01-11-26 - 30-11-26	9 PM - 9:30 PM	Confirmed	25-02-2026 07:34:18 PM	25-02-2026 07:34:18 PM	FREE	<a href="#">Reject</a>
Test (+ Add-ons)	0-0-6-9 (Abhishek Kumar Pathak)	22-03-26 - 28-03-26	9 PM - 9:30 PM	Confirmed	25-02-2026 07:33:35 PM	25-02-2026 07:33:35 PM	FREE	<a href="#">Reject</a>
Test (+ Add-ons)	A-0-0-0-1@2309 (Abhishek Kumar Pathak)	01-08-26 - 30-08-26	Full Day	Confirmed	25-02-2026 07:19:12 PM	25-02-2026 07:19:20 PM	PAID (Rs 65.40)	<a href="#">Reject</a>
Test (+ Add-ons)	A-0-0-0-1@2309 (Abhishek Kumar Pathak)	08-03-26 - 14-03-26	Full Day	Confirmed	25-02-2026 07:18:24 PM	25-02-2026 07:18:28 PM	PAID (Rs 15.26)	<a href="#">Reject</a>
Test (+ Add-ons)	0-0-6-9 (Abhishek Kumar Pathak)	01-12-26 - 28-02-27	Full Day	Confirmed	25-02-2026 07:15:05 PM	25-02-2026 07:15:09 PM	PAID (Rs 376.20)	<a href="#">Reject</a>

## Introducing Complete Logs for Helpdesk Settings

*Path: Accounts >> Audit Logs*

The Audit Logs have been enhanced to capture all changes made to Helpdesk settings, including create, update, and delete actions.

This ensures:

1. Complete visibility into configuration changes
2. Improves accountability
3. Helps admins easily track and review modifications whenever required.

Select Society  
Prod The Island Plus

2025-2026  
Financial Year

FAQ

Society Admin  
Society Admin

Accounts >> Audit Logs

New Audit Logs **BETA** Old Audit Logs

Enter Document or Transaction No.

From Date: 01/12/2025 To Date: 31/12/2025

Module: Helpdesk Sub Module: Settings Username

Submit X Reset Filters

53 Results Found

Date & Time	Username	Role	Event	Action
18-12-2025 18:02	dhanoop	Society Admin	Update	Auto Assign updated
18-12-2025 18:01	dhanoop	Society Admin	Create	Auto Assign created
18-12-2025 18:00	dhanoop	Society Admin	Create	Auto Assign created
18-12-2025 18:00	dhanoop	Society Admin	Create	Auto Assign created
18-12-2025 17:59	dhanoop	Society Admin	Delete	Auto Escalation setting with name tsg deleted
18-12-2025 17:59	dhanoop	Society Admin	Update	Auto Escalation setting with name tsg updated
18-12-2025 17:59	dhanoop	Society Admin	Update	Auto Escalation setting with name tsg updated
18-12-2025 17:58	dhanoop	Society Admin	Create	Auto Escalation setting with name tsg created
18-12-2025 17:58	dhanoop	Society Admin	Delete	Helpdesk category with name new category 12 deleted
18-12-2025 17:57	dhanoop	Society Admin	Update	Helpdesk category with name new category 12 updated
18-12-2025 17:57	dhanoop	Society Admin	Update	Helpdesk category with name new category 12 updated
18-12-2025 17:57	dhanoop	Society Admin	Update	Helpdesk category with name new category updated
18-12-2025 17:57	dhanoop	Society Admin	Create	Helpdesk category with name new category created

## Bulk upload based setup of Helpdesk & Saarthi App features

Path: People Hub >> Society Staff

Helpdesk and Saarthi features such as Availability-Based Auto-Assignment, Self-Assignment, and Ticket Creation through Saarthi require admins to map categories and passcodes for each staff member on the Society Staff page. Earlier, this had to be done individually, making the process manual and time-consuming.

With this update, a bulk upload setup has been introduced, allowing admins to map categories and passcodes for multiple or all staff members in one go. Admins can download the existing staff mapping and update the same mapping by uploading the file which contains the passcode and categories.

1. This significantly reduces manual effort
2. Enables faster, more efficient configuration.

Select Society  
Prod The Island Plus

2025-2026  
Financial Year

FAQ

Society Admin  
Society Admin

Help Desk >> Society Staff

Helpdesk staff (Plumbers, Electricians, etc.) can track their tickets - from assignment to resolution - on the Saarthi App. [Digitize your Job Card process now!](#)

### Society Staff

Maintenance Staff

Upload Staff Add Staff

ID	Staff Details	Categories	Designation	Mobile Number	Email	Passcode	Action
TI-117	Padmini staff		testing	xxxxxx2612 view	xxxxxxxxxxxx@gmail.com view		Edit   Delete
TI-118	Samarth Mohan				mail.com view		Edit   Delete
TI-135	P.Umashankar				mail.com view		Edit   Delete
TI-139	Nitesh	Electrical					Edit   Delete
TI-144	Adarsh KP						Edit   Delete
TI-150	Nitesh	Plumbing					Edit   Delete
TI-152	Trishla		Electrician	xxxxxx5522 view	None		Edit   Delete
TI-156	Anushka		Electrician	xxxxxx9757 view	None		Edit   Delete
TI-159	Manav		Accountant	xxxxxx5222 view	None		Edit   Delete
TI-164	Harsh		Electrician	xxxxxx0464 view	None		Edit   Delete

## Automated Debit Voucher after Recharge Approval for Mygate Virtual Meter

*Path: Accounts >> Dues and Receipts >> Receipt Register >> Prepaid Meter Receipts*

As more societies started using the virtual prepaid meter setup, a checker flow was introduced in September within the Receipt Register module. This allowed accountants to mark recharge requests as successful, ensuring no request was missed from being updated in the actual meter vendor's portal. However, this process still required accountants to manually book the debit entry using consumption statement invoicing. For societies that don't wish to maintain consumption records on Mygate ERP but cannot leave recharge payments standing as advance, an automated debit voucher workflow is now available.

Once the accountant marks a recharge as successful, the system automatically handles the accounting. It first transfers the fund from the unit's prepaid ledger to the advance ledger, followed by a second voucher that debits the advance ledger to park the amount in the desired income ledger. No additional steps are required.

For Accountants :

- Eliminate manual debit entry work at month-end to address recharge advance liability
- Ensure proper accounting treatment without maintaining detailed consumption records
- Complete the recharge-to-income flow automatically with zero extra effort

The screenshot shows the 'Receipt Register' interface for 'Prod The Island Plus' in the financial year 2025-2026. A modal dialog box titled 'Mark as Success' is displayed, asking for confirmation to mark a recharge as successful. The dialog includes a text area with the text 'Recharge Completed | Token No. 822792828' and a character count of 41/150. There are 'Cancel' and 'Yes, confirm' buttons.

No.	Receipt No.	Date	House	Description	Auto Gen	Payment Mode	Amount Received	Action
27	6084	15-10-2025					400.00	View
28	6083	15-10-2025					100.00	View
29	6039	08-10-2025					1.00	View
30	5862	12-09-2025					1,000.00	View
31	5861	12-09-2025					2,000.00	View
32	5860	12-09-2025					1,000.00	View
33	5858	11-09-2025					1,000.00	View
34	5812	03-09-2025	B-104	huguh   Recharge date: 03-09-2025   Recharge successful on 03-09-2025 07:41 PM	No	Cash	50.00	View
35	5810	03-09-2025	B-104	erwr   Recharge date:	No	EFT	150.00	View

The screenshot shows the 'Dues Tracker' interface for 'Prod The Island Plus' in the financial year 2025-2026. It displays an 'Account Statement of A-001' with filters for 'Select House' (A-001 | Nitesh Tripat...), 'Financial Year\*' (2025-2026), 'From Date\*' (2026-03-03), and 'To Date\*' (2026-03-05). The statement includes a table with columns for Date, Doc, Description, Debit, Credit, Dues Balance, and Advance Balance.

Date ↑	Doc	Description	Debit	Credit	Dues Balance	Advance Balance	Details
03-03-2026	---	Opening Balance	0	0	1054095.01	1666.38	---
05-03-2026	Journal Voucher No: 48816	Prepaid Fund Transfer to Advance. Recharge Completed   Token No. 7637992902, Account: A-001-Advance	0.00	500.00	1054095.01	2166.38	
05-03-2026	Journal Voucher No: 48817	Income Booked for Prepaid Recharge. Recharge Completed   Token No. 7637992902, Account: A-001-Advance	500.00	0.00	1054095.01	1666.38	
<b>Ledger Closing Balance</b>					1054095.01		
<b>Unpaid Penalty</b>					27981.15		
<b>Proforma amount</b>					1890.20		
<b>Closing Balance (incl Proforma amount &amp; Unpaid Penalty)</b>					1083966.36	1666.38	

\*Note - The above workflow is setting based. Kindly reach out to your RM for activation if you are using the virtual meter flow to allow recharges within your society.

# Security Dashboard Updates (December 2025)

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## Entry type visibility in the club gate entry-exit report

*Path: People Hub >> Residents >> Club Gate Entry Exit report*

We've enhanced the Club Gate Entry-Exit report to provide better visibility into how residents access the clubhouse. The listing page now includes two updated columns: "User Type" (renamed from "Type") and a new "Entry Type" column that displays the access method used for entry. Entry types include Face Recognition, Vehicle Number Plate, RFID tags, Passcode Based, Face Capture, QR based, Bluetooth, and Fingerprint. Both daily and monthly downloaded reports will also include these enhanced details.

Select Society  
Prod MyGate dev



- Search icon
- Grid icon
- Mobile icon
- Group icon
- Document icon
- Message icon
- Calendar icon
- Gift icon
- Indian Rupee icon
- Chart icon
- Settings icon

People Hub >> Residents >> Club Gate Entry-Exit Report

# Club Gate Report

Facility

Building

Flat

IN/OUT Status

Date

- Search**
- Reset search
- Download Daywise Report
- Download Monthly Report

12 results found.

Facility	Name	User Type	Flat
	Bhargu	Tenant	Bangalor
	Bhargu	Tenant	Bangalor
Club house TT room	SundarBhai	Owner	Rashmi 0
Club house TT room	SundarBhai	Owner	Rashmi 0
BLE BLE GYM	SundarBhai	Owner	Rashmi 0
BLE BLE GYM	SundarBhai	Owner	Rashmi 0
BLE BLE GYM	SundarBhai	Owner	Rashmi 0
Club house TT room	Yuva	Owner	B 1
BLE BLE GYM	Yuva	Owner	B 1
BLE BLE GYM	Yuva	Owner	B 1

